

Your and Your Workers' Experience

If your business has been established for less than three years, please advise whether at least one director/principal has a minimum of either Construction Industry Scaffolders Record Scheme (CISRS): Scaffolders qualification (if you are involved in scaffolding) and/or a Construction Skills Certification Scheme (CSCS) Blue card.

Yes No

Are you a member of either the National Access & Scaffolding Confederation (NASC) or the National Federation of Roofing Contractors (NFRC)? (please state which one)

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Please estimate the percentage of annual waggeroll paid to your employees who are qualified to the following levels:
CSCS: Gold card, CSCS: Black card, CISRS: Advanced Scaffolders and CISRS: Scaffolding Supervisor

.....%

Do you ensure that all Labour Only Sub-Contractors you use are qualified to a minimum of CISRS: Scaffolders Labourer for scaffolding work and CSCS: Red card for all other activities

Yes No

Before you engage any Bona-fide Sub-Contractors, do you ensure that they have Public Liability cover with a limit matching that covered by your own insurance and that their insurance also provides Indemnity to Principal cover

Yes No

What You Do

Please advise what percentage of your annual turnover is derived from the following work:

- private dwellings and small commercial premises (shops, offices, pubs, hotels) up to four storeys%
- private dwellings and small commercial premises (shops, offices, pubs, hotels) more than four storeys%
- large commercial/manufacturing/industrial%

What is the maximum height you work to?

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Do you use slings or cradles in any aspect of your work? If yes, please give details

Yes No

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Do you carry out any work in confined spaces? If yes, please give details

Yes No

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Do you do any work in connection with the sale, supply, hire and/or erection of spectator stands?

Yes No

In respect of any work at depth, please can you confirm that, prior to undertaking any digging, boring or excavation, you would have:

- Taken or caused to be taken all reasonable measures to identify the location of such cables, pipes and services before any work is commenced which may involve a risk of damage. Reasonable measures include contacting the appropriate authorities if there is any possibility that cables, pipes or services are under the site
- Retained a written record of the measures that were taken to locate such cables, pipes and services
- Conveyed the location of such cables, pipes and services to those who are carrying out such work on your behalf

Yes No

Please confirm you are not licenced to work with or intentionally work with, manufacture, produce, supply, store, breakdown, strip or handle asbestos

Yes No

If you do **not** engage in separate scaffolding contracts:

- Do you ever use a scaffolding sub-contractor? Yes No
- Do you ever erect your own scaffolding? Yes No
 - If you do, what type of scaffolding would it usually be? (e.g. – tower, tied, etc)
 - How frequently do you do this?

Roofers & Scaffolders Supplementary Questions **continued**

- What is the maximum height of scaffolding you erect for your own use
- How often do you inspect the scaffolding you are using during the course of the contract?
- Do you ensure that kickboards and safety rails are always used on all scaffolding used by you? Yes No

Health & Safety

If you do **not** have a written Health & Safety (H&S) policy, please advise why

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If your H&S policy is **not** communicated to employees in writing, please advise why

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Please advise name and position within your business of the Trained Competent Person responsible for H&S issues

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Do you have in place a formal and recorded training plan for all employees? Yes No

If you receive Health & Safety advice from an external organisation, are they approved by either the Institute of Occupational Safety and Health (IOSM) or the International Institute of Risk and Safety Management (IIRSM)? Yes No

If you are a scaffolding contractor, do you operate in compliance with the NASC's Safety Guidance SG4:10 - Preventing Falls In Scaffolding? Yes No

• Do you include SG4:10 in your formal and recorded training programme? Yes No

• Do your employees undertake refresher courses in respect of SG4:10 at least every two years Yes No

Do you carry out and record risk assessments for every contract you work on? Who is responsible for carrying out such assessments? Yes No

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What fall prevention equipment do you use?

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Do you supply and enforce the use of personal protective equipment? Yes No

The Health & Safety Executive recommends that ladders, until fixed, are tied using rope and footed. How often do you ensure this happens?

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Please advise the total number of accidents recorded during the preceding eighteen months. Of those, please advise how many were RIDDOR accidents?

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Do you carry out post-incident reviews following accidents or near-misses? Yes No

Completed by:

Position: **Date:**